

POINT LOMA HIGH SCHOOL - POINTER ASSOCIATION
Board of Directors and General Session Meeting
Zoom Meeting
Meeting Minutes
Monday, October 11, 2021

Prepared by: Dana Nuanez, Secretary

In Attendance

PA Board of Directors Present: Brant Brockett, President
 Scott Deschenes, Vice President
 Emma Hosmer, Treasurer
 Dana Nuanez, Secretary & Officer
 Leigh Burdine, Communications Director
 Nicole Taylor, Booster Director

PLHS Representatives and PLHS Staff: Kelly Lowry, Manny Diaz

Pointer Association (PA) Community: None

Call to Order: Meeting called to order at 6:08PM by Brant Brockett. It was determined that a quorum of the Board of the Directors of the Pointer Association was achieved (6 of 9 present). Absent were: Kim Jessop-Moore, Nazare Judd, Becky Rhea

I. Introductions and General Business

Introductions: None.

Meeting Minutes: Folders are on the PLHS website for the 2021/2022 school year. The agendas and meeting minutes are uploaded to the digital filing cabinet. The Meeting Minutes of the PLHS Point Association (PA) dated September 13, 2021 were reviewed. Nicole Taylor made a **motion** to approve the meeting minutes. Kelly Lowry seconded the motion. All approved, none opposed. **Motion passed.**

II. School Reports

Principal's Report (Kelly Lowry).

- Construction update.
 - Slowly getting toward the end of the whole site modernization; completion date is January 2022.
 - Parking lot improvements are scheduled to be complete this week; delayed by one month. Bringing back the lottery for the parking spots.
 - Renovation of the 300 Building and athletic improvements are continuing. The retaining wall is also scheduled for completion in January 2022.
 - The second phase of construction will commence in 2027. Scope of work includes demolition of the 600 Building, 400 Building and renovation of the two gyms. There will be a community input process for the 2nd phase of construction.
- PLHS has started the WASC accreditation process, which occurs every six (6) years.
- PLHS had a successful homecoming game and homecoming dance, with a successful outcome on the football field. In addition, the first dance occurred on Saturday in the new quad. Congratulations to Amy Denny and the ASB team for a job well done.

- Wednesday, October 13, 2021 is the PSAT for 11th graders.
- Virtual Open House was held last week; unfortunately, unable to have an in-person Open House.
- Brockett stated he received an email inquiring about tables in the quad. Per Lowry, like everything else, procurement has been an issue. The tables and benches should be arriving in the next month or two. Temporary solution was to install wooden benches in the common area. Items pending arrival include tables, additional lockers for the girls team room, white boards, and parts for the transformer.
- Brockett spoke with VP Dana Tolomeo and was granted access to the PLHS website. Brockett inquired about a tutorial on how to edit the website and the donations page. Lowry to connect Brockett to the correct people for instruction.
- Brockett stated that band/orchestra is holding a fundraiser at the Thursday Club on November 16th and has inquired about the PA's liability insurance policy will cover the event. Lowry and Taylor are unaware of the event. Taylor will reach out to band/orchestra regarding the event and make certain the fundraising request is submitted and approvals are granted.
- Robotics Team. Brockett stated there are funds sitting in an account for the Robotics Team.

Faculty Report (Amy Denny)

- No update.

ASB President

- No update.

Head Counselor Report (Sarah Brandl)

- No update.

Athletic Director Report (Manny Diaz)

- Diaz wanted to praise the administrative team for what they have been able to accomplish given COVID. The good news is that Fall Sports has had a somewhat normal season.
- Winter Sports are getting in line.

III. PL Cluster Foundation Report (Isabelle Leyva)

- No update.

IV. Treasurer's Report (Tom Xitco)

- Hosmer just took over as Treasurer from Tom Xitco, does not have updated financials this month.
- Per Hosmer, she needs to be named as the PA Treasurer with the Secretary of State before the bank will add her as a signatory on the account.
- Dana Nuanez has been able to sign checks.
- Hosmer requested that emails intended for the PLHS-PA Treasurer be forwarded to the PLHS Treasurer email address: PLHSPATres@gmail.com.
- Bank deposits are typically made each Friday.
- Hosmer inquired about an assistant treasurer who could make the weekly deposits. Taylor volunteered to temporarily assist with this process until an assistant treasurer is identified. Burdine to include the Assistant Treasurer open volunteer position in the next eblast.

V. Vice President – (Scott Deschenes)

- Gifts & Grants. Deschenes will address Gifts & Grants and be firm on dates. A list has been made up and items will get purchased no matter what happens with the school year.

Activities & Projects Director (Becky Rhea)

- No update.

Boosters Director (Nicole Taylor)

- Mandatory Booster Meeting will be held October 13th via zoom.
- Booster clubs that do not attend the mandatory meeting will not receive reimbursements. Taylor will be collecting budgets, etc. from all booster clubs before funds will be released to them.
- Protect our Pointers (POP). People are frustrated because they have not been informed about POP. The POP program will be discussed at the meeting on Wednesday. Teams are frustrated because of the lack of trainers at their games; booster clubs do not want to participate if they are not receiving the benefits of the trainers. It is difficult to assess POP fees if the trainers are not at the team's games. Taylor inquired about a computer database for when athletes see the trainer on campus.
- Taylor asked that check requests be sent to her for review before sent to the PLHS Treasurer for reimbursement. Taylor to coordinate with Misty Deschenes regarding the approval process in conjunction with policies and procedures and booster budgets.
- Taylor inquired about updating the PLHS website with current forms. Brockett to assist Taylor once website training is received.
- Taylor inquired about an instructor at Mesa College regarding training for the softball team. Taylor to connect with Diaz regarding the hiring process.

Communications Director (Leigh Burdine / PLHSnews@gmail.com)

- Burdine inquired about preparing a google doc for open volunteer positions.

Fundraising Director (Nazare Judd)

- No update.

Alumni Association Director (Kim Jessop-Moore)

- No update.

Gifts & Grants ()

- See update above.

VI. New Business, Roundtable, Announcements

- Nothing to report.

Adjournment: The meeting adjourned at 6:45PM.

Future Meetings of the PLHS Pointer Association 2021-2022:

November 8, 2021

December 13, 2021

January 10, 2022

February 7, 2022 (second Monday is Valentine's Day)

March 14, 2022

April 11, 2022

May 9, 2022

June TBD, end of year party